

UW "Guest" ID Card
For
Visiting Researchers

1. Need the following information:
 - a. Name
 - b. Birthdate
 - c. Social Security Number (optional)
 - d. Email address
 - e. Beginning and End Dates
2. Prepare request with above information – route to KRC Human Resources Office. Include SRC Contact Information.
3. KRC will forward to Campus Human Resource Office, 21 N. Park, Rm. 5101.
4. Temporary "Guest" ID will be issued and sent to SRC contact person.